



Pastoral Council Minutes

November 8, 2016 at Our Lady of Peace Parish

In Attendance: Irene Grad, Jackie Bahan, Dennis Gibbs, Betty Sparrowhawk, Antonette Rothecker, Irene Haynes, Father Peter, Stacey Grunert, Anita Reiger, Doris Frei, JoAnne Zuck, Donalda Exner

Regrets: Brian Martens, Bob Rothecker, Jodi Wilton, Twylla West

Absent: Rick Perras, Gail Monteith

1. Jackie called the meeting to order at 7:09.
2. Opening prayer led by Father Peter
3. Approval of Agenda – Moved by Antonette, seconded by JoAnne
4. Approval of Minutes – Moved by Irene, seconded by Anita
5. Pastor's Report: Father Peter- verbal
 - We need to improve our spiritual growth and promote our culture by celebrating Parish Patroness on November 21. It is ok to just come to mass if you are not able to stay for supper.
 - All Souls Mass to remember those members of our parish who passed away in the last year was well attended and received.
 - Building Addition Committee Report – Dennis Gibbs – report attached
 - Finance Chair - report attached
6. Committee Reports
 - Liturgy: Joanne - verbal report
 - The set up for All Souls Mass was beautifully done. Great job Stacey and Melissa!
 - Sacraments: Stacey Grunert – report attached
 - Note: There will once again be cards with all the kid's names on that Parishioners can take home to remember them in their prayers.
 - Vocation Awareness – Vacant
 - Education: Stacey Grunert – report attached
 - Outreach/Parish Growth – Stacey Grunert, Jodi Wilton, Twylla West – report attached
 - Youth: Jodi Wilton & Twylla West – report attached
 - Public Relations: Jodi Wilton & Twylla West – nothing to report
 - Ecumenism: Gail Monteith – no report
 - Pastoral Care : Irene Grad – nothing to report
 - Deanery: JoAnne Zuck – verbal report
 - The deanery workshop was cancelled due to low enrollment. There are too many other things going on.
 - A conference for this Fall is being planned but it will likely be in the new year
 - Stewardship: Anita Rieger – report attached
 - Social Justice: Vacant
 - Personnel – Rick Perras – no report
7. Affiliated Groups / Organizations / Positions
 - CWL OLOP: Irene Haynes – report attached
 - Seniors: Betty Sparrowhawk – report attached
 - Knights of Columbus: Bob Rothecker – report attached
 - Bishops Appeal: Antonette Rothecker – report attached
 - Screening – Donalda Exner – report attached

- Membership – Doris Frei – verbal report
 - We currently have 480 parishioners
- School Liaison - Antonette Rothecker – report attached

8. Old Business

- Hall Committee/Rental Guidelines, Procedures
 - These are complete and will most likely be approved at the next Finance meeting. They will be included in the bulletin along with business cards so that all parishioners have the hall rental contact information.
- Advertisements for Parish Council vacancies in Bulletin
 - Not complete, Jackie to get these in asap
- Parish Mission Statement
 - Anita found some examples of mission statements. The attendees at this meeting reviewed, discussed and agreed on the following for OLOP
"Through the guidance of the Holy Spirit, we endeavor to build this community of Our Lady of Peace to a viable Christian Catholic Family to which all are welcome."

9. New Business

- Donation/Memorial Fund
 - It was reviewed by those in attendance and agreed to proceed. More detailed information is attached.
- Funerals during construction; how will we handle these?
 - The mass part will be ok, it's the lunch after that we may not be able to provide. Option would be to have the lunch at another location or hold the funeral at a different church.
- Church Sign to advertise events
 - We need a bigger sign. Some ideas discussed:
 - See if we could advertise on the community signs in Uplands.
 - Look into a portable sign. This is likely expensive but if we get some businesses to share advertising space on the sign, we can share the cost.
 - Other? If anyone has any other ideas, please let someone on Parish Council know.
- Community Communication
 - It is very difficult to get information to the schools about church events as a result of the ban on sending informational letters home with the kids. Parents are now to be referencing the schools web site for this kind of informatoin. Though the information is presented well on the web site, you have to click on OLOP link to get to it. Possibly we could have it posted under something like "Upcoming Events". Antonette will look into.
 - Maybe we could advertise more in the community news flyers as well. The problem is Uplands doesn't have one.
- General
 - Tables – Everyone to note that kids under 16 should not be setting up or taking down tables for events in the hall. They do not have the necessary safety mechanisms to ensure no one gets hurt

Date of next meeting: December 6, 2016. Mass at 6:30. Meeting start at 7:00

Minutes recorded by Jackie Bahan

Zimbra

dgibbs@triplesevenchrysler.ca

BAC October Report

From : Dennis Gibbs <dgibbs@triplesevenchrysler.ca> Fri, Nov 04, 2016 08:10 AM
Subject : BAC October Report
To : Work World 315 <wwfr315@hotmail.com>

Finally, actual construction to begin this month! We've been planning/designing for the past 18 months; hopefully less than half that time to build/complete (planned grand-opening date, Father's Day 2017)! Much time has been spent this past month with "our parish-kitchen personnel" to help with the final layout and detailed design of our brand new kitchen; currently being reviewed by "health Dept." for final approval. Four Tenders are about to be awarded: Earthwork, Pilings, Rebar and Structural Steel/Roof Platform.....all came in at or less than budget! We've been able to secure off-site storage within the Archdiocese-Building to store our kitchen stuff, children's liturgy stuff, tables, etc.....everything must be packed up and moved by Jan.1st from the East side to accommodate the build. Once the new hall/kitchen is completed; work will begin in our new Worship area (and Mass will be held in the new hall) and we can start to move stuff back from storage!.....thx dennis

OUR LADY OF PEACE FINANCIAL PROJECTIONS Nov. 1, 2016

	All-of	actual to	budget	budget	budget	budget	budget
	2015	Oct.31/16	2016	2017	2018	2019	2020
INCOMES							
collections	144,001	112,326	144,000	150,000	156,000	166,000	176,000
Donations	5,030	9,042	10,000	11,000	12,000	13,000	14,000
Fundraising-net	29,734	23,435	27,000	30,000	33,000	36,000	39,000
Hall rental	4,795	2,101	6,500	12,000	18,000	24,000	30,000
Interest	25,397	0	21,500	5,000	2,000	2,000	2,000
Misc.	5,115	3,724	4,000	5,000	5,000	5,000	5,000
Rebates, etc.	398	5,159	5,000	5,000	5,000	5,000	5,000
Totals	214,470	155,787	218,000	218,000	231,000	251,000	271,000
EXPENSES							
Salaries	86,129	82,957	100,000	105,000	110,000	115,000	120,000
Admin	22,749	8,688	13,000	14,000	15,000	16,000	17,000
Centre-operating	48,772	25,758	31,000	36,000	41,000	46,000	51,000
Diocesan	22,521	17,808	32,000	32,000	34,000	37,000	40,000
Rectory	10,347	8,001	12,500	13,000	13,500	14,000	14,500
Liturgy, etc.	11,516	8,656	11,500	12,000	13,000	14,000	15,000
Totals	202,034	151,868	200,000	212,000	226,500	242,000	257,500
NET	12,435	3,919	18,000	6,000	4,500	9,000	13,500

*****OLOP was Decreed Aug. 1,2014.....adjusted net income for 2014..... \$4,580

Our Lady Of Peace
Balance Sheet As at 2016-10-31

ASSET

cash and bank accounts	
scu-cash	18,893.95
iterparochial	69,585.70
interparochial building fund	1,045,009.84
building addition	64,045.03
Total cash and Building	<u>1,197,534.52</u>

Receivables	
GST receivables	1,157.34
Total other assets	<u>1,157.34</u>

TOTAL ASSET 1,198,691.86

LIABILITY

Other liabilities	
Payables-insurance	5,000.00
diocesan assess.	1,600.00
diocesan priest pen. assess.	2,000.00
pay-ded-cpp	599.78
pay-ded-tax	720.85
pay-ded-uic	371.11
pay-ded-group	460.44
pay-ded-ppp	0.00
Total other liabilities	<u>10,752.18</u>

TOTAL LIABILITY 10,752.18

EQUITY

Equity and Current earnings	
Previous Accum. Equity	1,184,020.79
Current Earnings	3,918.89
Total Equity	<u>1,187,939.68</u>

TOTAL EQUITY 1,187,939.68

LIABILITIES AND EQUITY 1,198,691.86

Our Lady Of Peace

Income Statement 2016-01-01 to 2016-10-31

REVENUE

Collections	
building fund	5,091.30
envelopes	82,391.53
loose	14,843.21
designated collections	10,000.00
Total Collections	<u>112,326.04</u> ✓
Diocesan Revenue	
catholic missions	10.00
commit future-diocesan devel	4,070.00
dev&peace	1,294.00
education of seminarians	732.00
needs canchch	2,391.00
papal charity	909.00
propagation of the faith	757.00
Total diocesan Revenue	<u>10,163.00</u> ✓
Donations	
donations	830.00
donations-resurrection choir	0.00
donations cwl	1,075.00
donations k of c	2,772.00
donations other	4,365.45
Total Donations	<u>9,042.45</u> ✓
Fundraising Revenue	
bazaar	5,779.10
charities grant	670.63
consignment sale	1,525.33
country gospel	0.00
family fun night	7,433.60
fathers day brunch	396.00
garage sale	5,626.80
mothers day social	0.00
movie night	3.00
perogy sales	6,490.00
Pancake Breakfast	169.09
Total Fundraising Revenue	<u>28,093.55</u> ✓
Hall Revenue	
hall rental	2,101.00
Total Hall Revenue	<u>2,101.00</u> ✓
Misc. Revenue	
bible study fees	325.00
bulletin advertising	1,030.00
flowers	0.00
mass cards	0.00
missals and calendar sales	26.00
photocopy revenue	24.90
sacrament prep fees	477.43
Bible Camp fees	198.19
Total Misc. Revenue	<u>2,081.52</u> ✓
Gov't Rebates	
Payroll tax refund	350.76
GST Refund	4,670.29
Other Refunds	137.81
Charities Grant	0.00
Total Gov't Rebates	<u>5,158.86</u> ✓

Our Lady Of Peace

Income Statement 2016-01-01 to 2016-10-31

TOTAL REVENUE	<u>168,966.42</u>
EXPENSE	
Admin.	
appreciation	0.00
bank service charges	54.37
cell telephone	648.74
computer expenses	317.23
employee	45.00
office supplies	5,671.02
postage	267.75
telephone	1,684.35
Total Admin expenses	<u>8,688.46</u> ✓
Centre	
gas	2,046.39
power	5,988.40
r&m	9,308.48
supplies	726.88
taxes	616.00
water	2,071.41
insurance	5,000.00
Total centre expenses	<u>25,757.56</u> ✓
Diocesan expenses	
diocesan assessment	16,008.04
priests pension	1,800.00
Total Diocesan expenses	<u>17,808.04</u> ✓
Diocesan Remittance	
commit future-diocesan dev	3,870.00
dev&peace	1,294.00
education of seminarians	727.00
needsanchch	1,715.00
papal charity	909.00
propagation of the faith	5.00
Total Diocesan Remittances	<u>8,520.00</u> ✓
Fundraising Expenses	
bazaar expenses	1,101.26
consignment sale	-368.31
family fun expenses	2,038.37
garage sale expenses	372.64
mothers day	36.13
perogy making expense	1,220.12
strawberry social expenses	0.00
Musical	258.69
Total fundraising expenses	<u>4,658.90</u> ✓
Liturgy	
church supplies	2,931.80
environment	6.71
other	2,025.43
religious books	864.10
workshops	154.10
Parish Outreach	71.44
Total liturgy expenses	<u>6,053.58</u> ✓
Pastoral Council Committees	
hospitality	1,107.58
pators expenses	1,230.03
Total pastoral councils comm.	<u>2,337.61</u> ✓

Our Lady Of Peace
Income Statement 2016-01-01 to 2016-10-31

Rectory		
rectory-gas	774.74	
rectory-maintenance	10.85	
rectory-power	716.57	
rectory R&M	833.78	
rectory-taxes	2,731.76	
rectory-telephone	1,620.87	
rectory-water	1,312.48	
Total rectory expenses	<u>8,001.05</u>	✓
Religious Ed.		
photos	0.00	
sacramental	264.86	
Total Religious ed. expenses	<u>264.86</u>	✓
Salaries		
car allowance	5,532.27	
clergy health plan	285.00	
cpp	3,015.51	
ei	2,178.04	
group insurance	230.22	
honorarium	1,430.00	
income tax	0.00	
salaries-clergy	25,470.14	
salaries-staff	44,560.68	
wcb	255.61	
Total Salaries	<u>82,957.47</u>	✓
CAPITAL EXPENSE		
BUILDING ADDITION	0.00	
Total Capital Expenses	<u>0.00</u>	
TOTAL EXPENSE	<u>165,047.53</u>	
NET INCOME	<u><u>3,918.89</u></u>	

Parish Council Report
Stacy Grunert
Pastoral Assistant
November 8, 2016

Pastoral Visits to Schools are going well. Father and Stacy are doing them together.

We are still receiving school art from St. Michael's School.

November 2, All Souls Mass was well attended. All families but one were present and they were very touched to be asked.

The "Giving Tree" has numerous mittens, toques and socks. We will be contacting the schools to get the items to children in need.

The Musical, "Highway 47" rehearsals have begun in the schools and we will begin rehearsals for the adult parishioners on November 20.

Mass Passports continue to be signed at masses and we are happy to see the children and their parents coming to Mass.

Educators commissioning Mass was a well attended. We had educators from St. Gregory, St. Michael and O'Niell in attendance. Many of the educators from O'Neill could not attend but were honored to be asked. Unfortunately, many did not stay for breakfast. Thanks to the Stewardship committee for the breakfast.

Sacraments Report-

- Confirmation registrations so far. -30
 - Parent meeting was Monday, October 17, classes begin January 8.
- Reconciliation registrations so far- 11
 - Classes will begin November 19
- RCIA Classes continue Wednesday nights and are going well.
- Baptism classes are scheduled for December 3

- enrollment mass Nov 20 -10:30AM
Please keep all candidates for sacraments in your prayers.

Father + Stacy will attend 2 workshops
Youth ministry - Nov 15
Pope Francis: Why he leads the way he leads -
Dec 2

Youth ministry
workshop
Tues, Nov 15
10-3
Cathedral

Youth Report – November 2016

We had a wonderful time at the Family Halloween Party! Our 4 youth volunteers were very busy with the Fish Pond as the numerous children visited time and time again to claim their prizes. The costumes were amazing and the enthusiasm of the children was infectious.

Operation Shoebox is again underway – announcements will be in the bulletin and on social media to ask for donations – a list of preferred items will be included. The youth of the church will fill the boxes on Sunday, November 20th after the 10:30 mass and a representative from Operation Shoebox will be there to collect the boxes as soon as they are done.

December 11th from 12:00 – 2:00 is the 4th Annual Mega Merry Christmas Party. Events will include Singing and dancing, video games, coloring, prizes, crafts and the gift store for parent gifts will once again be available for all children.

Stewardship Report for Pastoral Council Meeting of Nov. 08, 2016

*Pascalia
Basilian*

The adult/Teen Consignment sale financial statement is attached. We cleared \$474.63 from this sale. Total of the two consignment sales was over \$1,100.00. Traffic to this sale and to the Kids/Teens consignment sale was not what we expected. We believe, one of the contributing factors is the failure to advertise through the schools.

And this truly needs to be discussed further.....perhaps with you Antonette or it has been suggested by our BAC committee that both principals be invited to our pastoral council meeting to discuss how we can communicate through the schools from OLOP. Until very recently we could present leaflets or brochures and these would be distributed among the students to take home. This has been kyboshed. And consequently, so has the communication. The web site for St. Gregory may be great and well done up. But say for instance our October events are still the only ones listed under Calendar and News and then a twofold problem, they are listed under Our Lady of Peace. 90% of these parents do not attend church...why would they look under this heading. Under "Nov. News, yes the Paint Nite is listed but again under our Lady of Peace and will they look under that? Probably not. Now for St. Michael's as a web site just for that school, I really couldn't even find one. We have news about our build/reno, about our activities which the BAC committee would like to distribute....what should we do?? We need to fix.

The Family Halloween party on the 29th was very successful even with the football game and closing ceremonies of Mosaic stadium. Again, a Financial statement is attached. Of the three years of this family party this one has made the most money. A comparison of the 3 years is also attached. Jodi Wilton needs a special thanks for donating all the fishpond and kids crafts. One very neat result of this is the President couple from St. Cecilia Pastoral Council was present for supper and demo dancing of square dancing. They were so impressed with the organization and food, they have asked our committee to come to prepare the same meal for the 50th Anniversary of their Knights of Columbus Council at St. Cecilia's. They very much would have liked it at our facilities but being April 29th our facilities will be out of commission. This would probably realize a fine sum of money for us, but also at the same time we have the garage sale slated, so must decide soon. Thanks and appreciation to all those attending, to all those helping and special thanks to Doris Frei who couldn't come to participate in the party but offered her services to clean and wash up after supper.

One new activity coming up is "Paint Nite". We are in trouble so far. We need to have 35 people registered by next Monday Nov. 14 and so far, only have 15. So, if anyone of you or anyone who you know wants to come, please register otherwise it cannot happen.

As mentioned at last meeting, preparing a handout package to all parishioners will be done. Just haven't had time to get it together, but will try to work on it for a handout in advent.

I have prepared several appropriate mission statements to choose from and this will be discussed under old business.

From the BAC meeting and Stewardship, we also have a new fund raiser ready to go and that will be discussed later as well

Any questions!!

Submitted by Anita Rieger

Halloween Family Fun

October 29, 2016 – Financial Statement

Income

	in basket			
150 adults x \$15.00	123	\$2,250.00		
16 kids x \$5.00	16	80.00		
4 Free kids	5			
170 tickets				
Donation		30.00		
50/50 Tickets		146.00		
Sale of smokies		40.00		
Sale of Beets		10.00		
			\$2556.00	
Bar Sales		698.00		
Return of Liquor		338.43		
Return of empty bottles		16.30	\$1052.73	3,608.73

Expenses

Band	\$180.00			
Food	\$339.02			
Beans	51.84			
Perogies	\$200.00			
			770.86	
Bar Expenses				
Liquor	740.53			
Glasses	26.35			
Pop	25.16	792.04		1562.90

TOTAL PROFIT

2045.83

Note – All fishpond, crafts activities for the kids was donated by Jodi Wilton

Comparison

	2014	2015	2016
Tickets Sold	192	139	170
50/50	180.00	215.50	146
Bar Proceeds	105.00	151.27	260.69
Expenses	867.00	688.00	761.28
TOTAL PROCEEDS	\$1,475.00	\$1,531.15	2,055.41

Adult/Teen Consignment/buy Sale

October 15/16, 2016

Commission & Donation from sale of clothes	\$278.45		
50/50	69.50		
Concession	134.10	482.05	
Expenses		7.42	
	Total		\$474.63

C.W.L. Report Parish Council Meeting
Nov 8. th 2016

Annual Craft Sale - Nov 12.

General Meeting - Nov. 15. We will remember
our Past Deceased members.
- Election for new Executive

Christmas Party - Dec 6.

Planning begun for 100th Anniversary of
the C.W.L.

We have questions regarding how to proceed
with funerals 'Bunches in particular' when
we are in the midst of the build.

Jane Hayes.

Our Lady Of Peace Seniors Group-Betty Sparrowhawk

November 12/2016: OLOP CWL have given the Senior Group 1 1/2 tables free of charge. We are accepting donations for crafts, Knit work, baking etc. and have received a fair amount thus far. We will also be raffling off a basket- includes 2 bottles of wine, Gas gift card \$25, crocheted shawl & chocolates-proceeds will be used towards a new baptismal font for our new church.

November 22: Senior Xmas Pot Luck Luncheon @ 11:30, AGM Meeting to follow & Cards. Hope we get a good turnout.

Senior Activities are continuing-Cards have not started up yet & need more knitters out.

Thank you
Betty

Knights Of Columbus Report Nov 8 7:00pm

We had our first Degree celebration at Our Lady of Peace on Oct 26. Registration was at 7:00pm and the degree was held at 8:00pm.

Fr Peter Thang Nguyen was nominated as our Class Patron, I spoke on his behalf of all the work he has done for our parish and his work on behalf of the future renovations of our parish.

We are currently holding a membership drive on Dec 4th after the 10:30am mass. Guest speaker will be Kevin Phillips, the field insurance agent for the Knights of Columbus . Also attending is the newest council; Campion College Council # 15955, 6 members will be attending, they specialize in getting new members . Light luncheon will be served after mass.

December 5th , the Knights are having their Christmas party at Our Lady of Peace @ 7:00pm.

**Respectfully submitted
Bob Rothecker, Grand Knight**

Parish Council Meeting Nov 7...

Annual Appeal

So Far we have collected \$ 11,270.00. As all knows our goal is \$23,797.00. This amount as calculated on 2014 figures. We are now at 47% of our goal.

Respectfully Submitted

Antonette Rothecker, Coordinator , Annual Appeal

School Reports

St Gregory:

They are in the process of comparing Good Reading & Good Math compared to Provincial Goals. So far the results are excellent and mostly above expectations. The results are in comparison in RSCD goals of Catholic discipleship, but always aiming to improve.

As noted , for the gospel discipleship are the gospel liturgies the school holds every Friday and the way the staff is breaking down the gospel as a precursor to the mass held on weekends.

Coupon Fundraiser...success, collected about the same amount as last year.

Movie Night ..was a blast..everyone enjoyed.

Veggie Fundraiser...so far raised \$650.00

Dec 17...the Archbishop will be presiding at the 5:00pm Mass

Reminder: Nov 28, taping of the Principal & vice Principal to the gym walls @ 9:20am.

St Michaels

_Current enrollment is 162, an increase of 9 from last year.

Holding a Remembrance Day Liturgy celebration on wed 9th 10:45 am in school gym.

Advent Cards are being made, to pass about the neighborhood.

Thurs DEC 1 ...mass will be held at OLOP @ 10:00am..everyone is invited to attend.

Next literacy night is Nov 17

New Math program has been implemented . All is working towards this program in classrooms. The program is called Guided Math in Classrooms.

RCSD Board of Trustees/CSCC annual fall meeting Nov 17 @ 6:30pm at Miller High.

Sask Energy is helping with St Michael Community School Santa Store wed Nov 30 to Dec 1.

Gr 7/8 attending a Try-a-Trade Event Nov 2 @ Campus Regina Public.

Queen City Kiwanis held Deep Discount Clothing Sale , they raised \$1,593.00, the funds were donated directly back to st Michaels.

Nov 23...School Health fair...student nurses will be attending.

Respectfully Submitted

Antonette Rothecker, Parish school Liaison

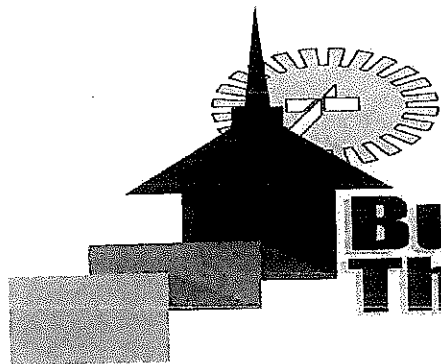
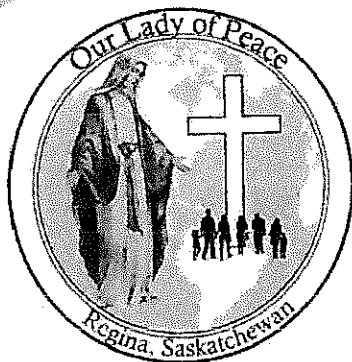
Adult Screening Program

Have been going through the Liturgy List, Finance, Parish Council and those that have key lists to check and make sure that we have files for each and every one of them. When notified that we have a new volunteer I phone them and tell them that I am sending out the volunteer form with a self addressed envelope and if I don't receive it in a couple of weeks I call them again. If a police check is needed I will inform them of that procedure.

Please do not put lists with names and phone numbers on the bulletin boards. Before doing this you MUST have each and everyone's permission before doing so.

As soon as I have everything together I will request a short meeting with Father and the new volunteers.

Respectively submitted
Donalda Exner



Building For The Future

We are doing the expansion of a new kitchen and children's Liturgy room and reno's to hall and worship area. But, the Archdiocese recommended that we also complete the Hall expansion to the South, which we have named Phase 2 and 3.

We have advised them that our mandate was to complete Phase 1 with the funds we currently incurred from sale of churches. However, we fully realize that completing Phase 2/3 would be the right thing to do at the same time.

Help/support is key in this decision.

*We are immediately initiating a **Donation/Memorial Fund**. Anyone can make an outright donation or one could donate in memory of a loved one. Names of donors of \$500.00 or more or a donation of \$500.00 or more in memory of loved one (loved one's name) will be placed on a "display" in the gathering area of Our Lady of Peace church.*

Yes, of course, income tax receipts will be issued.

Attached is an envelope for this purpose.

*Dennis Gibbs, Chair
Building Addition Committee & Finance Council*

